

## CLEANING DIRECTIONS AND CHECKLIST FOR PAVILION

**NOTE:** The person renting the Pavilion **MUST** be in attendance of the function.

The Township will provide the use of the refrigerator and stove and supply garbage bags.

If the cleaning isn't done properly, or if there is any damage to the property, you will not receive a refund.

1. Clean recreation area, pavilion and restrooms.
2. Bag all garbage, place in cans and lock them in the pavilion.
3. Wet mop floors – pavilion and restrooms.
4. Make sure lights are off, windows closed and doors locked on both pavilion and restrooms.

Return key to the hall by 12pm, the following day of the event. There is a drop box located to the right of the front door.

Failure to comply with these directions will result in loss of deposit, and possibly future pavilion rental privileges. Please sign and date below.

\_\_\_\_\_

Name

\_\_\_\_\_

Date