

Tilden Township Meeting Minutes
August 19, 2025

The regular meeting of the Tilden Township Board was held on Tuesday, August 19, 2025, at the township hall. Supervisor VanLuven called the meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

Board members present: Supervisor: Fred VanLuven, Clerk: Tara Aho, Treasurer: Julie Filbrandt, Trustee: Craig Marietti, Trustee: Gary Thibeault

Board members absent: N/A

Agenda: Marietti moved/ Thibeault supported/ PASSED; to accept the agenda with the addition of the approval of the July Closed Session Minutes & Canon Financials AutoPay.

Minutes: Thibeault moved/ Marietti supported/ PASSED; to accept the July 15, 2025, Meeting minutes.

Closed Session Minutes: Thibeault moved/ VanLuven supported/ PASSED; to accept the July 15, 2025, Closed Session Meeting minutes.

Public Comment: Deb Pellow requested time to speak during the CBDG Approval of Bids portion of the meeting. Time was granted to Deb Pellow.

Bills: Thibeault moved/ VanLuven supported/ PASSED; to pay the bills as presented;
• General :25102-25177 • Fire/Garbage:1504-1507 • Water:7242-7253
• Road:5054-5058 • Tax: Summer; & Winter; 4054-4061

Treasurer's Report: Treasurer's report has been placed on file.

Communications: Recycle 906 Hazardous Waste Information Sheet – The Board reviewed the information provided by Recycle 906. A copy of the information will be posted on The Township Website, or a copy may be found at The Township Hall per request.

Supervisor's Comments: Supervisor VanLuven addressed that VanDamme stated there needed to be some cleaning done elsewhere, putting the completion of Kari Lane on hold for a little longer. VanLuven also stated that he will be calling to check on the status of the drainage field.

Water Business: N/A

Unfinished Business: Tilden Township Hall Pavillion/Hall Rental Policy – The Board reviewed the amended Hall/Pavillion Rental Policy, concentrating on the cancellation portion, as well as Hall/Pavillion Key pickup and drop off clarification. VanLuven stated that he would like to keep the cancellation portion of the policy, which states “If renter cancels either the Hall and/or Pavillion Rental 30 days prior, a full refund will be issued. If the cancellation is less than 5 business days prior, a deposit of 50% will be kept by The Township.” Clerk Aho added that she would like to see an emergency clause added into the cancellation portion, such as “Death, Emergency Room visit, Weather, or unforeseen circumstances, with the approval of 2 Board Members. Trustee Thibeault added that he believed that the “Agreement” portion needed more clarification on when a renter needs to pick up/drop off the Hall/Pavillion keys. Aho moved/ VanLuven supported/ PASSED upon a rollcall vote, to amend the Tilden Township Hall Pavillion Rental Policy; 5 Ayes, 0 Nays, 0 Absent. Treasurer Filbrandt will adjust the Policy to reflect the amendments.

Southwood Drive Culvert Update: No current update.

Kari Lane Update: Supervisor VanLuven informed The Board that the Kari Lane project would be starting soon.

National Mine School Demo Update: Clerk Aho and Deb Pellow informed The Board that the grant process would be closing and complete by Friday and would be making the final payment soon. DPW Supervisor Champion informed The Board that there is a dip in the backside of the parking lot where the old school was. Champion stated that the County plow turns around there in the wintertime, so it will need to be corrected before wintertime. Supervisor VanLuven suggested calling MCRC to get fill for the section, such as gravel. Pellow then informed The Board that the community septic would not be covered by The Grant, but on-site septic systems would work fine, which Habitat for Humanity will install on bids. DPW Supervisor inquired if the old septic from the school was still in place. According to the Health Department’s records, it is still there. If so, it needs to be removed. Supervisor VanLuven instructed the DPWs to take a metal detector and the backhoe over there to see if it is there or not.

CBDG Approval of Bids for Engineering: UPEA Statement of Qualifications – UPEA was the only Bid received. Clerk Aho informed The Board that only one bid did suffice for the Grant and explained that the Grant required a Statement of Qualifications for the project, which has been provided by UPEA. Marietti moved/ Aho supported/ PASSED upon a rollcall vote, to hire UPEA for the CBDG Bid for Engineering; 5 Ayes, 0 Nays, 0 Absent.

New Business: CR PE Culvert Update – Supervisor VanLuven informed The Board that the project is complete, apart from the blacktop. The County’s blacktop machine broke down and needs maintenance before the completion of the project.

New Business Continued: Salary Resolution; Office Manager/Secretary – The Board discussed the amendment to the Salary Resolution for the Office Manager/Secretary, including the pay rate for the new Office Manager/Secretary. After much discussion, Supervisor VanLuven addressed The Deputies receiving backpay for the Office Fill In, during the time which they filled the position. Deputies receive \$19.00/hour, while the Office Fill In receives \$19.05/hour. Aho moved/ Filbrandt supported/ PASSED upon a rollcall vote, to compensate the Deputies for any backpay for the Office Fill In position in the amount of \$0.05/hour; 5 Ayes, 0 Nays, 0 Absent.

The Board then discussed the current wage scale in place. Supervisor VanLuven, as well as Clerk Aho suggested going from 18-month service, at 100% wage, down to 12 months service at 100% wage. Aho moved/ VanLuven supported/ PASSED upon a rollcall vote, to have the wage scale adjusted to 12-month service at 100% wage: 3 Ayes, 2 Nays, 0 Absent. Marietti – Nay, Thibeault – Nay.

Clerk Aho then motioned to approve the Office Manager/Secretary payrate to be \$19.50/hour once the 12-month wage scale is applicable at 100%. Aho moved/ VanLuven supported/ PASSED upon a rollcall vote, to have the payrate of the Office Manager/Secretary be \$19.50/hour once the 12-month wage scale is met; 3 Ayes, 2 Nays, 0 Absent. Marietti – Nay, Thibeault – Nay.

Lion Bear Ventures Consulting Fee for Grant Application: Required for the CBDG process, The Board reviewed the Agreement. The consulting agreement will cost The Township \$3,000.00 in total, for the application fee. Marietti moved/ Thibeault supported/ PASSED upon a rollcall vote, to sign the Consulting Agreement with Lion Bear Ventures at the cost of \$3,000.00, with budget amendment; 5 Ayes, 0 Nays, 0 Absent.

Advertisement for Notice of Public Hearing: Marietti moved/ Filbrandt supported/ PASSED; to advertise for Notice of Public Hearing.

Advertisement for Procurement of Bids: TPA for Grant Application - Filbrandt moved/ Aho supported/ PASSED; to advertise for Procurement of Bids; TPA for Grant Application.

Canon Financial AutoPay: Deputy Clerk Campbell informed The Board that Canon had suggested autopay for Tilden Township, due to the billing being a set monthly price for The Township. This would help avoid any late payments or late fees. Aho moved/ Marietti supported/ PASSED upon a rollcall vote, to list Canon Financial as non-approval of The Board payments for monthly autopay; 5 Ayes, 0 Nays, 0 Absent.

Public Comment: Deb Pellow commented on the potholes as you come into National Mine from the City of Ishpeming. Supervisor VanLuven stated that he had tried contacting The City of Ishpeming, but there was some dispute over which Township was responsible for the road repair.

Deputy Clerk Campbell informed The Board that she is still looking for one more company that is able to install automatic door openers for The Township Hall doors to receive quotes for the Voting ADA Grant.

Bruce Coron stated that The Board of Review did not receive their pay from the July meetings. There was no time sheets submitted in July for The Board of Review. Timesheets will be distributed after the current meeting, and this was corrected with a check for backpay for July's meeting. The Board of Review was reminded to turn in their timesheets in after each meeting in a timely manner, to receive their pay.

Adjournment: The meeting was adjourned at 7:48 P.M. by Supervisor Fred VanLuven.



Tara Aho, Tilden Township Clerk

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